



Post Office Box 278
Pelham, Alabama 35124



SPECIAL EVENT APPLICATION

DATE OF EVENT: _____

TYPE OF EVENT: _____

SPONSOR: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE #: _____ FAX #: _____

LOCATION OF EVENT: _____

BEGINNING & ENDING TIME: _____

NUMBER OR PEOPLE EXPECTED: _____

EVENT SUMMARY (SPECIAL INSTRUCTIONS/COMMENTS): _____

FILLED OUT BY: _____ DATE: _____

DATE RECEIVED AT OFFICE: _____

APPROVED BY: _____ DATE: _____