



STATE OF ALABAMA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Gulf State Park

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ACTIVITIES BUILDING RESERVATION AND RENTAL GUIDELINES

For Reservations, please contact Special Events
251-948-7275 Extension 92127 or 92128
Email: gulfevents.statepark@dcnr.alabama.gov

RENTAL

Rental Fee is \$205 Monday through Thursday, and \$307 Friday through Sunday.

The Activities Building is not available for rent on major holidays.

Rental times are between 8:00 AM to 10:00 PM. The key may be picked up at the campground registration office no earlier than 8:00 AM and must be returned immediately after the event.

RESERVATIONS

All signed paperwork must be received before a reservation is made. A **non-refundable** deposit of \$100.00 is due at the time of the reservation. The remaining balance is due 60 days prior to the scheduled event.

If a reservation is cancelled 61 days before the scheduled event, any amount paid after the \$100.00 **non-refundable** deposit will be refunded. If the reservation is cancelled 60 days or less prior to the scheduled event, no refund will be granted.

SPACE AND EQUIPMENT

The meeting room is 25ft. x 100ft.	1 household oven
15 6ft tables	150 chairs
1 microwave	1 household refrigerator
1 glass top burner	2 coffee pots

GENERAL RULES

Parking at the Activities Building is included in the rental, providing that guest have a copy of their invitation in their windshield. Otherwise they may be required to pay the \$2.00 per vehicle entrance fee when entering the campground.

Any outside vendor (i.e. caterers, entertainment) used for an event at the Activities Building must obtain a Special Event Vendors Permit. The cost is \$40.00 and must be obtained through the Special Events Office before the date of the event.

No pets allowed inside the Activities Building.

No smoking.

No frying.

All furniture should be returned to the way it was found.

No tape, tacks, pins, or nails should be used on the walls or ceiling.

The Activities Building should be swept and the kitchen cleaned after the event.

The trash should be removed from the building and taken to the dumpster located on the way out of the campground.

Dish Soap, dish towels, napkins, condiments and utensils are not provided.

Damage to the Activities Building or failure to clean or remove trash could result in an additional damage cleaning fee of a minimum of \$300.00

The Department of Conservation and Natural Resources does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, pregnancy, genetic information, or veteran status, in its hiring or employment practices nor in admission to, access to, or operations of its programs, services, or activities.