



Kay Ivey
GOVERNOR

Christopher M. Blankenship
COMMISSIONER

Edward F. Poolos
DEPUTY COMMISSIONER

STATE OF ALABAMA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
P.O. BOX 301452
64 NORTH UNION STREET
MONTGOMERY, ALABAMA 36130-1452



Gregory M. Lein
DIRECTOR

Matthew W. Capps
DEPUTY DIRECTOR

ADDENDUM No. 2
REQUEST FOR QUALIFICATIONS
Master List of Qualified Design Professionals for Park Projects
Issued: July 29, 2022

To All Potential Respondents: This Addendum is issued to modify the previously issued RFQ documents and/or is provided for informational purposes, and is hereby made a part of the RFQ documents.

RFI 1) Will you consider extending the submission deadline?

Response: The submission deadline for this RFQ has been extended to no later than 12:00pm (NOON CENTRAL TIME) on August 18, 2022.

RFI 2) Will individual disciplines be awarded or do we need to pair up with an architect?

Response: ADCNR is not seeking individual discipline firms at this time pursuant to this RFQ. Firms may include in-house design professionals and sub-consultants in their proposals. If these are “individuals who will have major contract responsibilities and/or provide unusual or unique expertise” as defined in the GSA Standard Form 330, please include them in your GSA SF330.

RFI 3) Is it appropriate to include our subconsultants in our RFQ or does our RFQ need to be for just our firm?

Response: Firms may include in-house design professionals and sub-consultants in their proposals. If these are “individuals who will have major contract responsibilities and/or provide unusual or unique expertise” as defined in the GSA Standard Form 330, please include them in your GSA SF330.

RFI 4) Can you send the contract form and insurance requirements either through a link or emailed copy?

Response: General information regarding contract terms is provided in the RFQ. Regarding insurance coverage, a firm should provide a copy of its existing policy or policies. If selected to be awarded a contract, ADCNR will specify the minimum insurance coverage and the required “additional insureds” language.

RFI 5) Is there a specific or minimum number of projects requested to be included in the proposal, in reference to Part I, Section F of the GSA Standard Form 330?

Response: There is not a minimum or specific number of projects, but 3-5 projects is representative.

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RFI 6) Are consultants expected to propose a team that provides every service listed in section III. Summary of Scope of Work: "The selected firm(s) will work on PARKS projects such as, but not limited to, campground renovation, lodge renovations, additional cabin construction, day-use improvements, playground construction, bath house renovations, and park planning." ?

Response: Firms may include in-house design professionals and sub-consultants in their proposals. If these are "individuals who will have major contract responsibilities and/or provide unusual or unique expertise" as defined in the GSA Standard Form 330, please include them in your GSA SF330.

RFI 7) Can the department please clarify whether prime consultants would be expected to bring on subconsultants for tasks mentioned above that the prime does not provide in-house?

Response: Firms may include in-house design professionals and sub-consultants in their proposals. If these are "individuals who will have major contract responsibilities and/or provide unusual or unique expertise" as defined in the GSA Standard Form 330, please include them in your GSA SF330.

RFI 8) Can the department please clarify how many example projects consultants should provide in section F. of the SF330 form?

Response: There is not a minimum or specific number of projects, but 3-5 projects is representative.