

STATE OF ALABAMA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

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# LAKE SHELBY PICNIC PAVILION RESERVATION AND RENTAL GUIDELINES

For Reservations, please contact Special Events at 251-948-7275 Extension 2099 Email: gulfevents.statepark@dcnr.alabama.gov

## **RENTAL**

The rental fee is \$57.00

Lake Shelby Picnic Pavilions are not available for rent on major holidays.

Rental times are between 8:00 am until sunset.

## **RESERVATIONS**

Reservations may be made one year in advance.

All signed paperwork must be received before a reservation can be made. Full payment is due when the reservation is made.

For a full refund, a reservation must be cancelled outside 30 days from the event date. No refunds will be issued inside 30 days.

In case of inclement weather a reschedule date will be issued, but no refund.

A reservation guarantees either the front or back pavilion. Please specify which pavilion is preferred at the time of the reservation.

Requests are filled on a first come, first serve basis. Specific picnic pavilion locations are assigned beforehand, but the right is reserved to make changes as needed.



Kay Ivey, GOVERNOR — Christopher M. Blankenship





Gregory M. Lein DIRECTOR — Robert W. Grant, Jr. ASSISTANT DIRECTOR

#### **GENERAL RULES**

There are no electrical outlets or power sources under or near the Picnic Pavilions.

The Reservation Name will be displayed at the assigned location.

The Picnic Pavilion should be returned to its original state after use.

Decorations should be limited to tabletops or free standing. No glass containers, tape, tacks, pins, nails or any other kind of adhesives will be used on the posts or ceilings.

No fireworks, balloons or wishing lanterns are allowed at the Picnic Pavilions.

There are charcoal grills are available, but Renter is responsible for providing charcoal and all cooking utensils. The Renter is also responsible for cleaning the grill and removing all debris, charcoal and cooking/eating utensils used.

There is a swimming area located at Lake Shelby Park. There are no lifeguards on duty. Renter agrees to adhere to all safety regulations and take full responsibility for every person in their party.

Damage to the facility or failure to leave it clean could result in the cancellation of any remaining scheduled events. Should it be determined that the guidelines have not been followed, a minimum \$50.00 damage/cleaning fee will be assessed.

#### SPACE AND EQUIPMENT

Each Picnic Pavilion will have a minimum of 4 picnic tables and 1 charcoal grill available for use.

Each Picnic Pavilion measures 21 feet x 31 feet.



