

JOB DESCRIPTION – PIER ATTENDANT

POSITION SUMMARY

As part of the Gulf State Park Pier Staff, this employee would perform a variety of tasks that are essential to maintenance, and the daily operation of the Pier house, boardwalk fishing/sightseeing area, public restrooms, and kitchen facilities. Customer service skills are essential in providing sightseers, fishermen, and other guests a positive experience during their visit to the Gulf State Pier.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs the daily stocking of supplies and food, balancing cash drawer, and sweeping and mopping the Pier House.
- Distributes food, beverage and merchandise while operating the Point of Sale (POS) System and collecting of payments.
- Greets/assists customers with their orders and/or purchases from the snack bar and tackle store.
- Assists customers with questions, and issues pertaining to the Pier, the Park, and general fishing questions.
- Explains and assists in enforcing all safety rules in and around the Pier.
- Recognizes when or requests purchase orders to be submitted for approval when repairs or repair parts are needed.
- Works collaboratively with other Pier staff and Gulf State Park employees as necessary.
- Represents the Pier and Gulf State Park favorably at all times.

MANAGEMENT RESPONSIBILITIES

- No management responsibilities are required.

KNOWLEDGE, SKILLS AND ABILITIES

- Effective communication skills and customer service.
- Possess a basic knowledge of the materials, equipment, and procedures involved with pier maintenance.
- Recognize shipping damage and inspects for product damage before accepting delivered packages.
- Ability to stand, walk, lift, twist and bend on a frequent basis.
- Ability to work in extreme temperatures, high heat and humidity in the summer and cold windy conditions in the winter.
- Basic working knowledge of personal computers.
- Availability to work additional hours during peak operating times including shift work, weekends and nights.
- Ability to multitask effectively from one activity to another.
- Cash handling and credit card processing experience necessary.
- Familiarity with food and beverage handling safety.
- Ability to work in a high stress environment.

PREFERRED EDUCATION AND EXPERIENCE

- High School Diploma or GED is preferred but not required.
- Ability to pass a background check.

PHYSICAL DEMANDS

- Must be able to stand, walk, lift, twist and bend on a frequent basis.
- Must be able to work in the heat and humidity.

ADDITIONAL INFORMATION

- This is a full-time (40 hours) position. The work schedule for this position will include non-standard hours of 11pm – 7am and the ability to work holidays and weekends.
- The starting pay for this position is \$10.19. After 10 months of work, an evaluation will be conducted.
- Regulations pertaining to salary and benefits are governed by State Personnel and cannot be negotiated. Non merit employees, such as temporary or seasonal, do not receive any benefits other than wages.
- If interested, please send a completed application to gulf.statepark@dcnr.alabama.gov.

Link to Gulf State Park Application:

<https://www.alapark.com/sites/default/files/2019-08/State%20App%20for%20Gulf%20.pdf>

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