



STATE OF ALABAMA  
DEPARTMENT OF CONSERVATION  
AND NATURAL RESOURCES

Gulf State Park  
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Gulf Shores, AL 36542

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## **EDUCATION BUILDING RESERVATION AND RENTAL GUIDELINES**

For reservations, please contact Special Events  
251-948-7275 extension 2099

Email: [gulfevents.statepark@dcnr.alabama.gov](mailto:gulfevents.statepark@dcnr.alabama.gov)

### **RENTAL**

Rental fee is \$325 per night.

The Education Building is not available for rent on major holidays.

Rental times are between 3:00 pm and 10:00 pm. The key may be picked up at the Campground Registration Office no earlier than 3:00 pm and must be returned immediately after the event.

### **RESERVATIONS**

All signed paperwork must be received before a reservation is made. A **nonrefundable** deposit of \$100.00 is due at the time of the reservation. The remaining balance is due 60 days prior to the scheduled event.

If a reservation is cancelled 61 days before the scheduled event, any amount paid after the \$100 **nonrefundable** deposit will be returned. If the reservation is cancelled 60 days or less prior to the scheduled event, no refund will be granted.

### **GENERAL RULES**

Equipment and supplies located in the building are the property of Gulf State Park. Please do not remove these items from the premises under any condition.

No smoking (including vaping), pets, or frying allowed in the building at any time.



Kay Ivey, GOVERNOR  
—  
Christopher M. Blankenship  
COMMISSIONER  
—  
Edward F. Poolos  
DEPUTY COMMISSIONER



Gregory M. Lein  
DIRECTOR  
—  
Robert W. Grant, Jr.  
ASSISTANT DIRECTOR

Use of the audio/visual equipment located inside the Education Building is strictly prohibited unless a training session is scheduled in advance with the Nature Center staff.

Any and all displays and materials inside the Education Building are off limits and should not be touched or moved at any point during your rental. The renter is responsible for all damage that occurs during the rental time.

Rental of the Education Building does not include rental of the Activities Building, Amphitheater, or Nature Center. No part of any of these facilities should be used or decorated during lessee's rental time.

A wedding permit (if applicable) is included in the venue rental.

The renter is responsible for furniture set-up and tear-down. All chairs and tables within the Education Building must be returned to their original locations.

Decorations should be limited to tabletops or free standing. NO tape, tacks, pins, or nails will be allowed on walls, ceilings or floors or any other material that will deface, mar, or damage the finishing surface.

The renter is responsible for sweeping the floors, cleaning the kitchen, wiping the counters and removing trash from the building after each function. All trash and debris must be taken to the dumpster located on the way out of the campground. Cleaning supplies can be found in the kitchen and in the bathrooms.

The renter is responsible for turning out the lights, securely locking all doors, and returning the key to the Campground Registration Office following cleanup procedures.

NO supplies (such as dish soap, dish towels, napkins, condiments, and utensils) are provided.

Damage to the facility or failure to clean or remove trash may result in the cancellation of any remaining scheduled events in your name. Should it be determined that you have not complied with these policies, you will be assessed an additional damage / cleaning fee of at least \$300.



## **SPACE AND EQUIPMENT**

Rental of the facility includes the use of the (11) 5-foot round tables and (85) chairs located inside the building.

The Alabama Department of Conservation and Natural Resources does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, pregnancy, genetic information, or veteran status, in its hiring or employment practices nor in admission to, access to, or operations of its programs, or activities.

