



Kay Ivey
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Christopher M. Blankenship
COMMISSIONER

Edward F. Poolos
DEPUTY COMMISSIONER

STATE OF ALABAMA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
P.O. BOX 301452
64 NORTH UNION STREET
MONTGOMERY, ALABAMA 36130-1452



Matthew W. Capps
DIRECTOR

Chadmon L. Davis
DEPUTY DIRECTOR

May 1, 2025

TO: All Applicants for an Easement/Right of Way Across State Park Property

FROM: Matthew W. Capps, Director
State Parks Division

SUBJECT: Easements/Rights of Way Across State Parks Property

The attached Application and Fee Schedule is applicable to all requests for an easement or right of way across State Park property. The completed and signed Application, along with all required documents, should be mailed or emailed to the following address:

Alabama Department of Conservation and Natural Resources
State Parks Division
ATTN: Tasha Simon
P.O. Box 301452
Montgomery, AL 36130-1452
tasha.simon@dcnr.alabama.gov

Once we have received the completed Application and all required documents, it will be submitted to the Director for approval. You will be contacted either by telephone or email to inform you of approval or disapproval. Once approved, you will be provided with a copy of the easement document for payment and execution. If you have any questions, you may contact the local State Park manager in the area where the easement/right of way is requested or you may contact my office.

**APPLICATION AND FEE SCHEDULE FOR EASEMENT (RIGHT OF WAY)
ACROSS STATE PARKS PROPERTY**

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*CHECK WHICH
BOX APPLIES:*

✓	TYPE	FEE SCHEDULE
	Single- family Residential Driveway Easement	Baldwin County Only: 1. Non-Waterfront Lots and Acreage Tracts \$2.00/sq. ft 2. Water Access & Waterfront Acreage Tracts \$4.50/sq. ft 3. Bay Front Lots on North Side of HWY 180 \$5.00/sq. ft 4. Gulf Front Lots on South Side of HWY 180 \$15.00/sq. ft 5. Tier Lot between HWY 180 and Gulf Front Lots \$7.75/sq. ft 6. Little Lagoon Waterfront Lots \$10.00/sq. ft All Other Counties---- \$0.50/sq. ft
	Commercial Driveway Easement - Including multi- family driveways.	1. Appraised fair market value--The FMV is determined through property appraisal from State Lands Division. This process involves a third-party appraiser and takes approximately 30-45 days and applicant must pay for the cost of appraisal. 2. A performance bond in the amount of \$10,000 is also required.
	<i>Above-ground</i> Utility Easement	One-time fee of \$700 per acre or a minimum of \$500
	<i>Underground</i> --Pipeline-- Utility Easement	1. Pipelines less than 25 rods (412.5 feet) in length-- \$500/year. 2. Pipelines more than 25 rods (412.5 feet) in length—greater of \$500/year OR appraised fair market value. <i>Regulation can be found at AL Admin Code, Chapter 220-4-.14. Maximum of a ten-year term.</i>
	<i>Administrative Fee</i>	For transfers of easements or other administrative services-- \$250.00

*APPLICANT AFFIRMS THAT THE INFORMATION PROVIDED HEREIN IS BOTH TRUTHFUL
AND ACCURATE.*

SIGNATURE OF APPLICANT _____

PRINTED NAME OF APPLICANT _____

TITLE _____

DATE _____

*****PLEASE COMPLETE THE ATTACHED APPLICATION *****

**APPLICATION AND FEE SCHEDULE FOR EASEMENT (RIGHT OF WAY)
ACROSS STATE PARKS PROPERTY**

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****To be completed by all applicants****

Applicable Park:			
Name(s) of Applicant/ Property Owner:	_____		
Property Address *Use address of easement here	_____		
	City _____	Zip Code _____	
Address of Applicant if different from Property Address:	Address: _____		

*Use MAILING address here	City: _____		
	State: _____	Zip Code: _____	
Applicant/Property Owner Phone Number and Email	Telephone: (_____) _____		
	Email: _____		
Contractor Name, Phone, Email	Name _____		
	Telephone _____		
*Complete this section if you are an Owner Representative or Contractor	Email _____		
Purpose of Easement:	_____		
Current survey and legal description attached?	Yes ☐	No ☐	**If no, this application cannot be processed.
	Property PPIN: _____		
	attach location map if you have one		
Deed Attached?	☐	Initial here.	
	For residential and commercial driveway only--you must attach a copy of the deed.		

Application, current survey, and legal description of the requested easement must be submitted for approval

**ADDITIONAL INFORMATION TO BE COMPLETED
FOR UTILITY RIGHT-OF-WAY**

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****Only complete this page for UNDERGROUND UTILITIES ****

WIDTH DURING CONSTRUCTION: _____ FEET	DIAMETER (IN INCHES) OF PIPELINE: _____
WIDTH AFTER CONSTRUCTION: _____ FEET	LENGTH (IN RODS) OF PIPELINE [1 ROD = 16.5 FEET & 1/320 MILE]: _____

Type of product/utility that will be transported through pipeline:

Additional information (attach additional sheets if necessary):
